

To: Project Team
From: John Albeck
Date: October 13, 2011
Subject: Meeting Notes



Attendees

The following is the attendee list for the Signal Design Course meeting held on October 5, 2011 at the RTMC (room 415).

Name	Email	Attended Meeting
Kevin Schwartz	kevin.schwartz@state.mn.us	X (1 st half)
Mike Gerbensky	michael.gerbensky@state.mn.us	X
Jerry Kotzenmacher	Jerry.kotzenmacher@state.mn.us	X
Sue Zarling	susan.zarling@state.mn.us	X
John Albeck	jalbeck@albeckinc.com	X

Background

The individuals listed above (x in attended meeting column) participated in the meeting.

The project documents can be found at www.albeckinc.com/MnDOT/MnDOT_Training_Projects.html. This will include the draft manual and meeting notes.

Discussion Items

The following are the notes from the meeting. Please contact me with changes for additions.

General

- Kevin noted that Paul has an animation showing the operation and configuration for FYA. John will request updated slides from Paul.
- The FYA charts will need to be updated (these will be moved forward and traditional figures will be moved back)
- The 5-section doghouse signal head arrangement (multi-mode cluster indication) with a FYA will need a wiring diagram
- Plans should include a note if the opposing left turn paths cross. This would be an indication that the opposing lefts should not be green at the same time.
- It was noted that larger mast arms are now available and need to be included in the manual/course
- Spare wires should be left in conduit for possible use with enforcement lights
- If using enforcement lights, must ensure that police officer can see the light, stop bar, etc.
- Chapter 5 checklist will need to be updated
- A new sample plan set will be required. Mike G may have some sample plans that would work for this.
- Mike G indicated that there could be more pay items added for a signal design project (ie, ADA items)
- Sample plan included in book will be completely updated (be sure to include latest detail sheets)

Action Items

- John and Jerry to arrange a sub-committee to review the book
- Mike G to locate a sample plan that might be used for the course
- John to incorporate comments from meeting into manual
- John and Jerry to arrange time for sub-committee to get together to review book